Please email the building plan to Quiana Hennigan by **September 13** for review and approval.

i-Ready Mathematics and Reading Diagnostic
Oral Reading Fluency (ORF) Assessment
Rapid Automatized Naming (RAN) Assessment (Dyslexia Screener part 2)

School Name: _____

Administrator who will serve as School Coordinator: _____

Additional staff to receive communications: _____

1. **Schedule**:

	Assessment	Fall Window	Winter Window	Spring Window
Grade K	i-Ready Math	OPTIONAL: Sept 9 – Oct 4	OPTIONAL: Jan 6 – Feb 7	OPTIONAL: Apr 28 – June 6
	i-Ready Reading	OPTIONAL: Sept 9 – Oct 4	Jan 6 – Feb 14	Apr 28 – June 6
	ORF	n/a		Apr 28 – June 6
	RAN	n/a	Jan 6 – Feb 14	Students w/o scores only*
Grade 1	i-Ready Math	Sept 9 – Oct 4	Jan 6 – Feb 7	OPTIONAL: Apr 28 – June 6
	i-Ready Reading	Sept 9 – Oct 11	Jan 6 – Feb 14	Apr 28 – June 6
	ORF	Sept 9 – Oct 11	Jan 6 – Feb 14	Apr 28 – June 6
	RAN	n/a	Jan 6 – Feb 14	Students w/o scores only*
Grade 2	i-Ready Math	Sept 9 – Oct 4	Jan 6 – Feb 7	OPTIONAL: Apr 28 – June 6
	i-Ready Reading	Sept 9 – Oct 11	Jan 6 – Feb 14	Apr 28 – June 6
	ORF	Sept 9 – Oct 11	Jan 6 – Feb 14	Apr 28 – June 6
	RAN	Students without scores only**		
Grades 3, 4 & 5	i-Ready Math	Sept 9 – Oct 4	Jan 6 – Feb 7	OPTIONAL: Apr 28 – June 6
	i-Ready Reading	Sept 9 – Oct 4	Jan 6 – Feb 7	OPTIONAL: Apr 28 – June 6
	ORF	n/a		
	RAN	n/a		
Grades 6, 7 & 8	i-Ready Math	Sept 9 – Oct 4	Jan 6 – Feb 7	Apr 28 – June 6
	i-Ready Reading	Sept 9 – Oct 4	Jan 6 – Feb 7	Apr 28 – June 6

*K-1 students who do not have Dyslexia Screener scores on file from previous administrations must complete screening within 4 weeks of enrollment if they arrive after the winter window. Students who enroll prior to the winter window will participate during the winter window.

**Grade 2 students who do not have Dyslexia Screener scores on file from previous administrations must complete screening within 4 weeks of enrollment.

Select one fall access option for all kindergarteners schoolwide:

☐ a. Every kindergarten student should have immediate access to a non-personalized learning path as soon as i-Ready opens.

☐ b. Every kindergarten student will need to complete the diagnostic first to access their personalized learning path.

Indicate if your school plans to administer i-Ready during any of the **winter optional** windows: ☐ **Yes** ☐ **No**

Indicate if your school plans to administer i-Ready during any of the **spring optional** windows: ☐ **Yes** ☐ **No**

Revised 7/19/2024

2. **Training Plan**
   Training available by appointment. Email assessment@everettsd.org to schedule a time and date.

3. **Team data analysis meeting**
   Your data analysis review should be held after your school's diagnostic completion and no later than a month from completion during a team/building meeting.

4. **Responsibilities**
   In the chart below, please indicate who will complete each activity and when this will occur.

Task/Activity	Person Responsible	Date
Inform staff of testing schedule and expectations		
Ensure staff are aware of which IEP or ML students should not be assessed.		
Ensure teacher permission is set to Teacher (All Assessments) if you utilize Standards Mastery		
Assign Fall Diagnostic	Assessment & Research	9/6
Assign Winter Diagnostic		
Assign Spring Diagnostic		
Ensure on-time diagnostic completion by monitoring test progress and rushing flags in i-Ready		
Ensure on-time completion of data entry for ORF and RAN by monitoring data entry progress		
Inform staff of dyslexia reporting requirements and due dates.		
Ensure all dyslexia information is reported on time		

Building Plan completed by: _____

Your Name

If you have any questions, please contact Quiana Hennigan at x4057 or qhennigan@everettsd.org

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i-Ready Support

i-Ready System Help: Assessment Main Line: 4055
Data: Michele Waddel: 4058
RAN/ORF Administration: Anne Fox: 4022
                                                Greta Fleckenstein: 4025